

# WEST KERN COMMUNITY COLLEGE DISTRICT CITIZENS' OVERSIGHT COMMITTEE MEETING

**August 6, 2014**

The regular quarterly meeting of the Citizens' Oversight Committee of the West Kern Community College District was called to order at 4:00 p.m. by Chairman Roger Miller. Also present were Larry Buttke, Don Koenig and Dennis McCall (who joined the meeting at 4:20 p.m.). Superintendent/President Dr. Dena Maloney and Secretary Shelley Klein were also in attendance.

## **Announcement of New Member**

Chairman Miller announced that Dr. Loretta Garcia Lipscomb, former Vice President of Instruction, had been selected and approved by the WKCCD Board of Trustees to replace Manny Campos who was appointed provisionally to the WKCCD Board on May 15, 2014. Dr. Lipscomb was unavailable to attend today's meeting due to a previously planned vacation. She will attend her first meeting November 5<sup>th</sup>.

## **Review of 2012/13 Annual Report**

The Citizens' Oversight Committee Annual Report for 2012/13 was distributed and briefly reviewed (copy attached to official minutes). The report was prepared by Rex Finney, CPA, and was presented at the July 9, 2014 WKCCD Board meeting as required by the Article XIII A, Section 1(b) 3 of the California Constitution. The purpose of the report is to address the District's compliance with the statutes regarding the expenditure of proceeds from Measure A which was approved by District voters in 2004. The annual report is comprised of the following sections: Description of Measure A; Composition of the Citizens' Oversight Committee; List of Meetings; Activities of the Committee; Establishment of Committee Terms; List of Projects; Financial and Performance Audit and Statement of Compliance.

## **QUARTERLY FINANCIAL REPORTS - MEASURE A PROJECTS**

### **Measure A General Obligation Bond Fund Financial Report at June 30, 2014**

Director of Fiscal Services Jim Nicholas distributed and reviewed the Bond Fund Financial Report for the year ended June 30, 2014 indicating total liabilities and net assets of \$8,523,162.27 (copy attached to official minutes). A total of \$1,614,771.13 in expenditures was reported for the year. Included in the report are the Statement of Net Assets; Statement of Revenues, Expenditures and Changes in Fund Balance; Statement of Cash Flows; and Reconciliation Statements as of June 30, 2014. Also included in the report is the Annual Fund Analysis indicating the Revenues, Expenditures and Assets of Measure A since inception in 2004 to June 30, 2014 (Page 9).

Mr. Nicholas noted that \$117,603.04 was spent over the quarter on master planning and that most of the activity relates to the Dormitory Modernization Project totaling \$1,526,598.17. Cash in the county treasury is \$73,172.07 with \$3.9 million in unrealized

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gains from investments. Expenditures from Measure A funds at June 30, 2014 total \$36,349,895.09.

### **COMPLETION RECAP AT MARCH 31, 2014**

AP Architects Planner Richard Treece distributed and reviewed the FCIP (Facility Capital Improvement Plan) Revisions at June 30, 2014 (copy attached to official minutes) which indicates fund changes in the various active projects. He explained that the fund revisions were due to budget adjustments primarily as a result of an increase in the state matching allocations which were distributed to various projects. Mr. Treece also distributed and reviewed the Completion Recap (copy attached to official minutes). The spreadsheet indicates the status of the Measure A projects including budgets, sources of funds, percentage complete, expenditures and remaining funds available. He noted that, once again, the report changed only slightly from the previous quarter due to the fact the Dorm Modernization is the single project under construction. The only other activities are the on-going master planning and the Student Center project. He reported that the total expenditure on Measure A projects to date of \$36,349,895.09 matches the figures in the financial report presented previously.

### **APPROVAL OF MINUTES**

On a motion by Don Koenig, seconded by Dennis McCall and unanimously carried, the minutes of the meeting held May 7, 2014 was approved.

### **CONSTRUCTION PROJECTS UPDATE**

Executive Vice President of Administrative Services Brock McMurray distributed and reviewed the Project Update report at August 6, 2014 (copy attached to official minutes) and highlighted the following:

Phase I of the Dorm Modernization project (Ash Street Dorms) is complete and Phase II, (Wildcat Way Dorms) will begin with an anticipated completion date in October.

The Student Center Project remains under review by the state Department of Architects. We received their initial comments and are currently in the process of preparing our response. Following DSA approval, the project is scheduled to begin in early 2015. The project is funded completely by Measure A and it will be a great addition to the campus and student life.

An updated FPP (Future Project Proposal) for the Vocational Center Project was resubmitted to the state. The project, which consists of 19,878 assignable square feet, is planned to house laboratory and office space. The local matching funds have been adjusted down from the original 10% to 2%, but the project will be dependent upon funding from the next statewide general obligation bond. Unfortunately, it doesn't appear likely that a bond will be part of the upcoming November election.

## **REPORT OF THE SUPERINTENDENT/PRESIDENT**

Superintendent/President Dr. Maloney reported that the College is approaching the last couple weeks of registration. Faculty members will be returning August 18<sup>th</sup> for fall 2014 Inservice.

Dr. Maloney and Mr. McMurray recently attended a budget workshop in Riverside. The financial news from the state is encouraging. The community college system is receiving a .85% cost of living adjustment which will assist in offsetting rising costs. Also included in the budget is scheduled maintenance and instructional equipment funding. Additionally, the College received Proposition 39 funds which are earmarked for energy saving projects. The state is also supporting the new Student Success Program (formerly Matriculation) with adequate funding. There is some new funding but it is designated for specific purposes. All in all, the College is anticipating a stronger year financially than in the recent past.

Enrollment remains steady and it is being managed to maintain the status quo with no new money currently available to the District to fund growth. The final budget for 2014-15 will be approved by the WKCCD Board of Trustees at their meeting scheduled for September 10, 2014.

### **NEXT MEETING**

The next meeting of the Citizens' Oversight Committee is scheduled for Wednesday, November 5, 2014 at 4:00 p.m. in the Cougar Room at Taft College.

### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 4:30 p.m.

### **DORMITORY REMODEL TOUR**

The group toured the Dormitory Remodel Project at the conclusion of the meeting.

Respectfully Submitted:

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Shelley Klein, Secretary