

**WEST KERN COMMUNITY COLLEGE DISTRICT
CITIZENS' OVERSIGHT COMMITTEE MEETING**

May 7, 2014

The regular quarterly meeting of the Citizens' Oversight Committee of the West Kern Community College District was called to order at 4:02 p.m. by Chairman Roger Miller. Also present were Larry Buttke, Manny Campos, Jeff Dittman, Don Koenig and Dennis McCall. Superintendent/President Dr. Dena Maloney and Secretary Shelley Klein were also in attendance.

APPROVAL OF MINUTES

On a motion by Don Koenig, seconded by Dennis McCall, the minutes of the meeting held February 5, 2014 were approved.

QUARTERLY FINANCIAL REPORTS - MEASURE A PROJECTS

Measure A General Obligation Bond Fund Financial Report at March 31, 2014

Director of Fiscal Services Jim Nicholas distributed and reviewed the Bond Fund Financial Report for the year to date at March 31, 2014 indicating total liabilities and net assets of \$9,922,359.31 (copy attached to official minutes). A total of \$782,206.07 in expenditures was reported for the year to date. An additional loan of \$50,000 was made by the District to the Measure A bond fund for timing purposes bringing the total owed to \$650,000.00 (loan due to timing on fund investments). (The District is allowed to loan money to Measure A for cash flow purposes, but is restricted from borrowing from Measure A.)

Included in the report are the Statement of Net Assets; Statement of Revenues, Expenditures and Changes in Fund Balance; Statement of Cash Flows; and Reconciliation Statements as of March 31, 2014. Also included in the report is the Annual Fund Analysis indicating the Revenues, Expenditures and Assets of Measure A since inception in 2004 to March 31, 2014 (page 9).

Mr. Nicholas pointed out that the format of the Statement of Revenues, Expenditures and Changes in Fund Balance includes a second column with the preceding quarter on the right for comparison purposes. He noted that the two major expenditures were in the Master Planning (\$43,535.75 - Student Center) and Dorm Renovation (\$611,564.76) categories. As indicated on page seven, total construction funds spent to date is \$35,604,290.93. Mr. Nicholas added that all balances match those of AP Architects.

PROPOSITION 39 AUDIT

Mr. Nicholas distributed copies of the financial and performance audit for Measure A for the 2012/13 year. He briefly reviewed the organization of the document and noted that the District is in compliance with all applicable regulations. The audit will be posted to the COC webpage for public inspection.

COMPLETION RECAP AT MARCH 31, 2014

AP Architects Planner Richard Treece distributed and reviewed FCIP (Facility Capital Improvement Plan) Revisions at March 31, 2014 (copy attached to official minutes). The spreadsheet indicates the status of the Measure A projects including budgets, sources of funds, percentage complete, expenditures and remaining funds available. He noted that, once again, the report changed only slightly from the previous quarter due to the fact the Dorm Modernization is the single project under construction and the only other activity is the master planning of the Student Center and the related expenses. He reported that the total expenditure on Measure A projects to date of \$35,604,290.93 matches the figures in the financial report presented previously.

CONSTRUCTION PROJECTS UPDATE

AP Architect Jose Vargas distributed and reviewed the Project Update report at May 7, 2014 (copy attached to official minutes). Mr. Vargas highlighted the following:

The Dorm Modernization project began the first week of November 2013 and Phase I (Ash Street Dorms) is currently 80% complete with a target completion date of May 23, 2014. Once Phase I is completed, Phase II (Wildcat Way Dorms) will begin with an anticipated completion date in October.

The Student Center Project remains under review by the state Department of Architects. Following DSA approval, the project will begin once Phase II of the Dorm Modernization is complete at the end of the fourth quarter or beginning of 2015.

The Vocational Center Project which consists of 19,878 assignable square feet is planned to house laboratory and office space. The project is dependent upon funding on the next statewide general obligation bond. There are some indications from Sacramento that it could be included in the upcoming November election.

REPORT OF THE SUPERINTENDENT/PRESIDENT

Dr. Maloney distributed and reviewed the April 23, 2014 Superintendent/President's Monthly Update (copy attached to official minutes).

Enrollment

Summer and fall priority enrollment began Monday, May 5th, with open enrollment beginning May 13th. This is the first enrollment period using the new point-based system which is designed to promote student success.

Student Success Scorecard

The first annual update of the Student Success Scorecard for all 112 community colleges

indicated statewide improvement shown in remedial education completion rates and several other categories. These data collected by the state will inform the planning of student success strategies in 2014-15 and will be part of the conversation of the Taft College Governance Council Annual Retreat on April 25th.

Donation of Geologic Specimens by John Stotts

The late John Louis Stotts was a petroleum geologist for over 60 years and resident of Taft who passed away at the age of 85. He left a rock and mineral collection from all over the world and his brother, Robert, donated the collection to Taft College Physical Science Department. Professor of Biology Dr. Greg Golling coordinated an event which was held on March 28th to share the opening of the crates (some sealed for over 50 years) containing the collection with his surviving family members.

STEMvitational

One hundred thirty seven high school seniors from Taft High, Buena Vista High and Maricopa High Schools attended The STEMvitational held at the College. The event was organized to provide an opportunity to expose local high school seniors to STEM related programs and the College overall.

Al Baldock Memorial Athletic Golf Classic

The 2014 Al Baldock Memorial Athletic Golf Classic is scheduled for Friday, May 16th, at the Buena Vista Golf Course. The event, sponsored by AP Architects, raises funds for the Taft College athletic programs.

Graduation

The 2014 Taft College graduation ceremony is scheduled for Friday, May 23rd, at the Taft High School Stadium. To date, 383 students have submitted graduation applications which represent an 11% increase over 2013.

Manny Campos' Appointment to the WKCCD Board of Trustees

COC member Manny Campos has been appointed to the WKCCD Board of Trustees to fill the vacancy created by Trustee Carolyn Hosking's resignation. The WKCCD will appoint an individual to replace him prior to the next meeting scheduled for August 6th.

NEXT MEETING

The next meeting of the Citizens' Oversight Committee is scheduled for Wednesday, August 6, 2014 at 4:00 p.m. in the Cougar Room at Taft College.

Citizens' Oversight Committee

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ADJOURNMENT

There being no further business, the meeting was adjourned at 4:30 p.m.

Respectfully Submitted:

Shelley Klein, Secretary