

# WEST KERN COMMUNITY COLLEGE DISTRICT CITIZENS' OVERSIGHT COMMITTEE MEETING

November 6, 2013

The regular quarterly meeting of the Citizens' Oversight Committee of the West Kern Community College District was called to order at 4:00 p.m. by Chairman Roger Miller. Also present were Larry Buttke, Manual Campos, Dennis McCall and Student Representative Celia Rangel. Superintendent/President Dr. Dena Maloney and Secretary Shelley Klein were also in attendance.

## APPROVAL OF MINUTES

On a motion by Larry Buttke, seconded by Manny Campos, the minutes of the meeting held August 7, 2013 were approved.

## COMMITTEE MEMBER RESIGNATION

Dr. Maloney reported that the August meeting was Paul Linder's first meeting as a member of the committee. However, due to a recent business engagement, he reluctantly submitted his resignation which resulted in a vacancy on the committee effective September 1, 2013. Fortunately, the WKCCD Board of Trustees formally re-established of the committee with the passage of Resolution 2013/14-05 on August 14, 2013. The resolution also realigned the number and length of committee terms to comply with current regulations. As a result, former committee member Mr. Don Koenig, District Administrator of the West Side Recreation and Parks District, is eligible and has agreed to serve on the committee once again. His appointment to a second term will be an agenda item for approval at the WKCCD Board on November 13<sup>th</sup>.

## QUARTERLY FINANCIAL REPORTS - MEASURE A PROJECTS

### Measure A General Obligation Bond Fund Financial Report at June 30, 2013

Director of Business Services Jim Nicholas distributed and reviewed the Bond Fund Financial Report for the year to date at September 30, 2013, indicating total liabilities and net assets of \$10,831,145.70 (copy attached to official minutes). A total of (\$104,657.54) in expenditures was reported for the year to date. Included in the report are the Statement of Net Assets; Statement of Revenues, Expenditures and Changes in Fund Balance; Statement of Cash Flows; and Reconciliation Statements as of September 30, 2013. Also included in the report is the Annual Fund Analysis indicating the Revenues, Expenditures and Assets of Measure A at 6/10/10; 6/30/11; 6/30/12; 6/30/13; and 9/30/13. The total construction funds spent to date is \$34,614,445.67 (page 7). Mr. Nicholas noted that all balances match those of AP Architects. Brief discussion took place regarding the negative amount of expenditures and Jim explained that it was an accounting timing issue.

### **Construction Projects Update/Completion Recap at September 30, 2013**

Executive Vice President of Administrative Services Brock McMurray distributed and reviewed The Completion Recap at September 30, 2013 (copy attached to official minutes). He noted that staff from AP Architects that normally attend the COC meetings were in Sacramento attending an annual statewide meeting. The spreadsheet indicates the status of the Measure A projects including budgets, sources of funds, percentage complete, expenditures and remaining funds available. He noted that the report changed only slightly from the previous quarter due to the fact that the TIL Center for Independent Living has been the single project under construction and has been completed. Most recently the focus has been on facilities master planning, the dorm modernization and campus center modernization projects.

Mr. McMurray related that the final project proposal (FPP) for the Vocational Center Project (#345) was submitted to the Chancellor's Office some time ago. However, the District was recently notified by the state that they were requesting resubmissions of all FPPs. This provided an opportunity to make some modifications to the original to fit our current needs. The project scores very high with the state and the District may qualify for a local match of funds in an amount less than 10%.

### **REPORT OF THE SUPERINTENDENT/PRESIDENT**

#### **2013 Fall Enrollment**

Dr. Maloney reported that enrollment for fall is very strong with levels exceeding those of 2012. Registration for the 2014 spring semester begins this month as well.

#### **Center for Independent Living Building Dedication**

Dr. Maloney reported that the October 11<sup>th</sup> building dedication for the Center for Independent Living was a great event and very well attended. The WKCCD Board approved the naming of the kitchen facility in honor of Mr. Alan White, President and General Manager of Vintage Production. Mr. White has been a long-time supporter of the Transition to Independent Living Program and a key fundraiser and Chairman of the TIL Casino Night Committee which has raised over \$400,000 for the program over the last six years.

#### **West Kern Petroleum Summit**

Dr. Maloney reported that the inaugural West Kern Petroleum Summit was held October 18<sup>th</sup> at Taft College. The event focused on the local oil industry, regulations governing drilling operations and workforce development needs. The event was very well received with over 300 in attendance.

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Presenters included by local legislative representatives and U.S. Congressman Kevin McCarthy, along with regulatory representatives and oil industry executives. A great deal of interest has been expressed regarding the College's plans for future similar events.

**NEXT MEETING**

The next meeting of the Citizens' Oversight Committee is scheduled for Wednesday, February 5, 2014 at 4:00 p.m. in the Cougar Room at Taft College.

**ADJOURNMENT**

There being no further business the meeting adjourned the meeting at 4:28 p.m. followed by a tour of the Center for Independent Living.

Respectfully Submitted:

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Shelley Klein, Secretary