

**WEST KERN COMMUNITY COLLEGE DISTRICT  
CITIZENS' OVERSIGHT COMMITTEE MEETING**

**February 3, 2016**

The regular quarterly meeting of the Citizens' Oversight Committee of the West Kern Community College District was called to order at 4:04 p.m. by Chairman Roger Miller. Committee members present were Larry Buttke, Don Koenig, Dr. Loretta Lipscomb, Dennis McCall and Student Representative Shoshanna Kukuliev. Interim Superintendent/President Brock McMurray and Secretary Shelley Klein were also in attendance.

**APPROVAL OF MINUTES**

On a motion by Don Koenig, seconded by Dennis McCall and unanimously carried, the minutes of the meeting held November 4, 2015 were approved.

**QUARTERLY FINANCIAL REPORTS - MEASURE A PROJECTS**

**Proposition 39 Measure A General Obligation Bonds 2014-15 Audit Report**

Director of Fiscal Services Jim Nicholas distributed copies of the Prop 39 Measure A General Obligation Bonds audit report for 2014-15. He related that the report had been approved by the WKCCD Board of Trustees at their meeting held January 13, 2016. Mr. Nicholas reviewed that the audit report is separated into two sections - the Financial Section and the Independent Auditor's Report on Performance. Mr. Nicholas was pleased that the report reflected an "unmodified opinion" which indicates a clean report with no findings or recommendations by the auditor.

**Measure A General Obligation Bond Fund Financial Report at December 31, 2015**

Mr. Nicholas distributed and reviewed the Bond Fund Financial Report for the quarter ended December 31, 2015 indicating total liabilities and net assets of \$8,076,085.38 (copy attached to official minutes). A net total of \$305,843.09 in expenditures was reported for the year-to-date. Included in the report are the Statement of Net Assets; Statement of Revenues, Expenditures and Changes in Fund Balance; Statement of Cash Flows; and Reconciliation Statements as of December 31, 2015. Also included in the report is the Annual Fund Analysis indicating the Revenues, Expenditures and Assets of Measure A since inception in 2004 to December 31, 2015 (Page 9).

Mr. Nicholas reported of the total \$39,000,000.00 in Measure A funds, the balance remaining is \$8,076,085.38. Pages five through seven of the financial report indicate that a total of \$36,799,425.55 has been spent to date on the various Measure A construction projects which matches with AP Architects' Completion Recap. The last page of the report (page 9) indicates that \$4,104,849.00 in unrealized gains is maintained in the District's investment accounts with a balance of \$7,949,990.00.

### **Completion Recap at December 31, 2015**

AP Architects Richard Treece distributed and reviewed the Completion Recap at December 31, 2015 (copy attached to official minutes). The spreadsheet indicates the status of the Measure A projects including budgets, sources of funds, percentage complete, expenditures and remaining funds available. He noted that, once again, the report changed only slightly from the previous quarter due to the fact that the remaining two major projects are the Student and Vocational Centers, neither of which have begun construction. Other projects underway that are funded by the state (non-Measure A) include the electrical service upgrade that will provide the utility infrastructure for the Student Center Project; the gymnasium HVAC repairs; the gymnasium interior repairs and installation of sound proofing panels; and a number of Proposition 39 (energy efficiency) projects including the quad electrical retrofit projects. He reported that the total expenditure on Measure A projects to date of \$36,799,425.55 matches the figures in the District financial report presented previously.

### **Construction Projects Update**

AP Principal Architect Jose Vargas reiterated that the focus is currently on the Student Center which will be going out to bid in the very near future with an anticipated start date of late summer. The Vocational Center Project is awaiting a statewide bond for funding.

## **REPORT OF THE INTERIM SUPERINTENDENT/PRESIDENT**

### **2016 Report to the Community**

Interim Superintendent/President Brock McMurray distributed copies of the 2016 Report to the Community. He noted that, although his photo appears in the report as the current Interim Superintendent/President, the work was done by his predecessor Dr. Dena Maloney. He commended her for the report and hopes that it is enjoyed by the community as well.

### **November Campus Update**

Mr. McMurray distributed copies of the November Campus Update and reviewed the major articles including past and up-coming events (copy attached to official minutes).

### **2016-17 Statewide Budget**

Mr. McMurray reported that the statewide budget looks strong for community colleges. However, no additional funding is currently being added to the base allocation. This is problematic due to the drastically rising rates of the District-paid portion of PERS and STRS. As expected, a strong lobby effort is underway by statewide community colleges looking for relief on these topics.

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The 2016-17 budget preparation at the College is underway. With the global decline of oil prices and its effect on the local oil economy, some concerns exist regarding the local tax base.

### **Enrollment**

Enrollment remains steady. The College has the opportunity to grow (increase student FTE) 1.00% for 2015-16 and it is anticipated that this will be accomplished.

### **2014-15 District Financial Audit**

Mr. McMurray was pleased to report, as noted earlier in the meeting, that the District Audit for 2014-15 has been received and contains the most favorable outcome in recent history with an "unmodified opinion" and no recommendations. He commended Director of Fiscal Services Jim Nicholas for his hard work resulting in the outstanding audit.

### **Institutional Effective Partnership Initiative**

A statewide movement to improve accreditation outcomes has been organized and referred to as the IEPI (full name above). Each college has an opportunity to request assistance from peer groups on issues of particular interest or concern. Taft College has requested assistance with the planning process and linking with Student Learning Outcomes (SLOs). A peer group (Partnership Resource Team) will visit Taft College on February 22<sup>nd</sup> and meet with faculty, staff and administrators on the subject. The team will prepare a follow-up report which will contain their evaluation and suggestions for improvements. Eventually, the College will have the opportunity to apply for a state grant to fund the implementation of the recommendation.

### **Governance Council Retreat**

The annual Governance Council Retreat is scheduled for Friday, February 26<sup>th</sup>. It will be facilitated by Dr. Bob Pacheco who is a well-known expert in the field of Student Learning Outcomes.

### **NEXT MEETING**

The next meeting of the Citizens' Oversight Committee is scheduled for Wednesday, May 4, 2016 at 4:00 p.m. in the Cougar Room at Taft College.

### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 4:45 p.m.

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Respectfully Submitted:

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Shelley Klein, Secretary