

**WEST KERN COMMUNITY COLLEGE DISTRICT
CITIZENS' OVERSIGHT COMMITTEE MEETING**

August 1, 2018

The regular quarterly meeting of the Citizens' Oversight Committee of the West Kern Community College District was called to order at 4:01 p.m. by Roger Miller. Committee members present were Roger Miller, Dr. Lorretta Garcia Lipscomb, Larry Buttke, and Dr. Debra Daniels. Kal Vaughn, Dennis McCall, and Kayla Meyer were not present. Executive Vice President Brock McMurray, Director of Fiscal Services Amanda Bauer, Justin Madding, and Michael Capela of Taft College were also present, as well as Richard Treece of AP Architects. Doug Keeler, a member of the public, was present.

Approval of Minutes

The minutes from May 9, 2018, were reviewed. Dr. Loretta Lipscomb moved to approve the minutes. Larry Buttke seconded the motion. The motion was approved.

Measure A General Obligation Bond Fund Financial Report at June 30, 2018

Amanda Bauer distributed and reviewed the Bond Fund Financial Report for the quarter ended June 30, 2018, indicating total liabilities and net assets of \$5,081,700 (copy attached to official minutes). A net total of \$3,862,966 in expenditures was reported for the year-to-date, and all expenditures have been reconciled with AP Architects. Included in the report are the Statement of Net Assets; Statement of Revenues, Expenditures and Changes in Fund Balance; Statement of Cash Flows; and Reconciliation Statements as of June 30, 2018. Also included in the report is the Annual Financial Analysis indicating the Revenues, Expenditures and Assets of Measure A since inception in 2004 to June 30, 2018 (Page 8).

Ms. Bauer reported of the total \$39,000,000.00 in Measure A funds, the balance remaining is \$5,081,700. Pages five through seven of the financial report indicate that a total of \$44,174,222.99 has been spent to date on the various Measure A construction projects which matches with AP Architects' Completion Recap. The last page of the report (page 8) indicates that the unrealized gains maintained in the District's investment accounts remains at \$3,973,500 with a cash in county balance of \$1,108,200.

Completion Recap at June 30, 2018

Richard Treece, of AP Architects, distributed and reviewed the Completion Recap at June 30, 2018 (copy attached to official minutes). The spreadsheet indicates the status of the Measure A projects including budgets, sources of funds, percentage complete, expenditures and remaining funds available. Mr. Treece reported that the total

expenditure on Measure A projects to date of \$44,174,222.99 matches the figures in the District financial report presented previously.

Construction Projects Update

Brock McMurray said that we have claimed default on the contractor for the Student Center Project, and have officially notified the contractor and surety. We have provided the surety with all requested documents regarding our rationale for claiming default. McMurray explained to the committee the various delays on the project and summarized the reasoning for claiming default. He said that it is the surety's responsibility to ensure completion of the project, and completion within the amount bid. A new date of completion is unknown at this time, but we are going through the process.

Dennis McCall asked about the process with the surety and whether we will have to bid the project again. McMurray said that we will rely on the surety for finding the appropriate contractor to complete the contract. There was discussion about the process of completing the project. McMurray detailed the expected next steps and addressed concerns expressed by the committee members with explanation as to how the District can act and respond to the current situation.

Report of the Superintendent/President

Dr. Daniels said that we had a record breaking graduation ceremony with over 550 graduates. She said that we filled the high school stadium. Summer enrollment was up approximately 10%, and Fall enrollment is up approximately 7-8%. She said that some efficiency changes are being made to maximize space and resources to the benefit of our students. Measure C failed during the June election. The board will go out for another bond at some point in the future. We are looking forward to a great Fall. The faculty return on August 13, 2018, and classes begin on August 20, 2018.

NEXT MEETING

The next meeting of the Citizens' Oversight Committee is scheduled for Wednesday, November 7, 2018, at 4:00 p.m. in the Cougar Room at Taft College.

ADJOURNMENT

There being no further business, the meeting was adjourned at 4:30 p.m.

Respectfully Submitted:

Justin Madding