

# WEST KERN COMMUNITY COLLEGE DISTRICT CITIZENS' OVERSIGHT COMMITTEE MEETING

February 6, 2019

The regular quarterly meeting of the Citizens' Oversight Committee of the West Kern Community College District was called to order at 4:07 p.m. by Dennis McCall. Committee members present were Roger Miller, Kal Vaughn, Whisper Lynn Null and Dennis McCall. Dr. Debra Daniels, Dr. Lorretta Garcia Lipscomb and Larry Buttke were not present. Executive Vice President Brock McMurray, Director of Fiscal Services Amanda Bauer, and Sarah Criss were also present, as well as Jose Vargas of AP Architects.

## **Measure A General Obligation Bond Fund Financial Report**

Amanda Bauer distributed and reviewed the Bond Fund Financial Report for the quarter ended December 31, 2018, indicating total liabilities and net assets of \$4,821,822 (copy attached to official minutes). A net total of \$227,345 in expenditures was reported for the year-to-date, and all expenditures have been reconciled with AP Architects. Included in the report are the Statement of Net Assets; Statement of Revenues, Expenditures and Changes in Fund Balance; Statement of Cash Flows; and Reconciliation Statements as of December 31, 2018.

Ms. Bauer reported of the total \$39,000,000.00 in Measure A funds, the balance remaining is \$4,821,822. Pages five through seven of the financial report indicate that a total of \$44,495,552.13 has been spent to date on the various Measure A construction projects which matches with AP Architects' Completion Recap.

## **Annual Report**

Ms. Bauer also reviewed the Annual Report data with the committee, highlighting the key components of the report. She also shared a copy of the annual audit for 2017-18 on the Revenue Bond Construction Fund – Measure A as completed by Vavrinek, Trine, Day and Co., LLP. The audit was noted to have no findings. Roger Miller will present the Annual Report to the WKCDD Board of Trustees.

## **Completion Recap**

Jose Vargas, of AP Architects, distributed and reviewed the Completion Recap at December 31, 2018 (copy attached to official minutes). The spreadsheet indicates the status of the Measure A projects including budgets, sources of funds, percentage complete, expenditures and remaining funds available. Mr. Vargas reported that the total

expenditure on Measure A projects to date of \$44,495,552.13 matches the figures in the District financial report presented previously.

### **Construction Projects Update**

Brock McMurray reported that the Student Center has been investigated by the surety company for the building's status. Currently there is discussion in preparing for a bid to complete the project. The process of legally moving forward towards to positive resolution has taken some time but is beginning to move toward an expected completion timeline.

### **Approval of Minutes**

The minutes from November 7, 2018, were reviewed. Roger Miller moved to approve the minutes. Kal Vaughn seconded the motion. The motion was approved.

### **NEXT MEETING**

The next meeting of the Citizens' Oversight Committee is scheduled for Wednesday, May 1, 2019, at 4:00 p.m. in the Cougar Room at Taft College.

### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 4:28 p.m.

Respectfully Submitted:

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Sarah Criss